



**RENTAL HOUSING INSPECTION PROGRAM**  
 Community Development Department  
 County of Sacramento  
 916-876-9020

Interior Inspection – <b>PART II: Unit Identification</b> (Print Legibly)	
Property Address:	Unit Number:
Tenant Name:	Phone Number:

**Check the box next to each item ONLY if the item is found to be in compliance**

Interior Checklist	Comments
<input type="checkbox"/> <b>Hot/Cold Running Water</b> (Residence must have hot and cold running water)	
<input type="checkbox"/> <b>Electrical Power</b> (Residence must have properly working electrical power)	
<input type="checkbox"/> <b>Heat</b> (Heater must be permanently installed and functioning properly)	
<input type="checkbox"/> <b>Sewage Disposal System</b> (Residence must have a proper sewage disposal system and must be clear of any surfacing sewage indoors and outdoors)	
<input type="checkbox"/> <b>Doors</b> (All doors shall be working properly and have proper weather protection. Entry doors shall have a standard deadbolt with an interior locking mechanism that does not exceed 48" in height)	
<input type="checkbox"/> <b>Vector Infestation or Rodent Harborage</b> (Unit must be clear of any infestations)	
<input type="checkbox"/> <b>Mechanical</b> (All mechanical equipment must function properly including: HVAC, ventilation equipment, heaters, and air conditioning units if provided)	
<input type="checkbox"/> <b>Electrical</b> (All wiring must be in good condition – no spliced wiring, no exposed wiring. All outlets and switches shall be working properly and have appropriate covers. Electrical panels must be labeled )	
<input type="checkbox"/> <b>Plumbing</b> (All plumbing must be maintained and working properly – no leaks, proper drainage, P-traps; proper-caulking, toilets must be secured to the floor and sinks/vanities secured to walls. Water heaters installed properly)	
<input type="checkbox"/> <b>Building</b> (All portions of the residence are required to be maintained in accordance to the Building Code)	
<input type="checkbox"/> <b>Windows</b> (All windows must have proper weather protection and be opened and closed easily. Bedroom egress windows shall not be blocked by furniture or air conditioners; and all security bars shall be released from the interior)	
<input type="checkbox"/> <b>Flooring</b> (Floors must be in good condition, free from holes/missing pieces and not creating a trip or foot hazard. Must not be buckling or sagging)	
<input type="checkbox"/> <b>Mold</b> (The residence must be free of visible mold growth)	
<input type="checkbox"/> <b>Walls/Ceiling</b> (Walls must be clear of holes, deterioration, not collapsing, buckling or sagging and have proper finish)	
<input type="checkbox"/> <b>Smoke Detectors/Carbon Monoxide Detectors</b> (Smoke detectors shall be working and located in hallways and all sleeping areas. Carbon monoxide detectors are located on each level of the dwelling including basements. Installation must be per manufacturer's standards and in accordance with the California Building Code)	

**I certify that I have inspected the aforementioned unit and that the information above is true and correct to the best of my knowledge.**

*(Provide a copy of this form to the tenant and keep a copy for your files. Do not send copies to Code Enforcement.)*

**Name** (Please print): \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

**Relationship to the Property:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Tenant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*Audit inspections will be done randomly and property owners/managers will be required to produce proper documentation within 72 hours after notification(16.20.410 (D, E, F) of the Sacramento County Code.)*